

Intellectual Property Rights (IPR) Infringement Policy

Effective Date: Jan 1, 2025

1. Introduction

Hishab Japan Inc. ("the Company" / "Hishab") is committed to respecting and protecting intellectual property rights (IPR) in accordance with Japan's laws and as far, as practicable, international standards. This IPR Infringement Policy outlines our approach to addressing claims of IPR infringement, including copyrights, patents, trademarks, trade secrets, and other proprietary rights.

2. Scope and Applicability

This policy applies to all content, technology, software, data, designs, trademarks, patents, trade secrets, and other intellectual property ("IP") that may be used, shared, or distributed through our products, services, and platforms and also covers any unauthorized use, reproduction, distribution, or modification of any IP owned or licensed by the Company or third parties. The Company takes claims of IPR infringement seriously and strives to promptly address and resolve such claims in compliance with applicable laws, including but not limited to Japan's Copyright Act, Patent Act, Trademark Act, Design Act and as far, as practicable and applicable, relevant international treaties and conventions on intellectual property. The Company reserves the right to take necessary actions, including legal remedies, to protect its intellectual property in all forms.

3. Types of IPR Covered

This policy applies to and encompasses various types of intellectual property rights, including, but not limited to, the following:

- i **Copyrights:** Protection for original works of authorship, including software code, text, images, videos, and other digital content.
- ii **Patents:** Rights granted for inventions or technical innovations that are new, involve an inventive step, and are industrially applicable.
- iii **Trademarks:** Protection for distinctive signs, logos, brand names, or trade dress used in connection with goods or services.

- iv **Trade Secrets:** Confidential business information or know-how that provides a competitive advantage.
- v **Industrial Designs:** Protection for the aesthetic aspects of products, such as the shape, configuration, pattern, or ornamentation of an object.
- vi **Database Rights:** Protection for databases that are systematically arranged and provide value through their content and structure.
- vii **Geographical Indications (GIs):** Protection for names or signs used on goods that have a specific geographical origin and possess qualities, reputation, or characteristics inherent to that location.
- viii **Other Proprietary Rights:** Includes designs, utility models, and other IP rights protected under Japanese law.

4. Procedure for Reporting IPR Infringement

If an individual or entity believes that their intellectual property rights (IPR) have been infringed upon by the Company's products, services, or platforms, they may submit a written notice to the Company. To ensure a valid and actionable claim, the notice should include the following information:

- i **Identification of the IPR Claimed to Be Infringed:** Provide a detailed description of the copyrighted work, patent, trademark, or other proprietary right, including registration numbers if applicable.
- ii **Location of the Alleged Infringing Material:** Clearly identify the specific content, technology, or platform where the alleged infringement has occurred.
- iii **Evidence of Ownership or Authorized Use:** Provide evidence of your ownership or authorized use of the intellectual property in question.
- iv **Your Contact Information:** Include your full name, address, phone number, and email address.
- v **A Statement of Good Faith Belief:** Confirm that you believe in good faith that the use of the intellectual property is not authorized by the owner, its agent, or the law.
- vi **A Declaration of Accuracy:** State that the information provided in the notice is accurate and that you are the owner or authorized to act on behalf of the owner of the intellectual property rights being infringed.

Please send the notice to:

Faria Ahmed

Hishab Japan Inc.

Miyanomori 4-3-3-3, Chou-Ku, Sapporo, Tokyo, Japan - 0640954.

Email: IPDocketing@hishab.co

5. Response to IPR Infringement Claims

Upon receiving a notice of IPR infringement, the Company will:

- i **Acknowledge Receipt:** Confirm receipt of the IPR infringement notice within 14 business days.
- ii **Investigation:** Unless otherwise stated in any applicable law, conduct a thorough investigation into the claim, including reviewing the allegedly infringing material and the validity of the claim as per the company policy. The Company aims to complete the investigation of an IPR infringement claim within 30 days of receiving the notice. In cases where the investigation cannot be completed within this timeframe due to the complexity of the claim or other unforeseen factors, the Company will inform the parties involved and extend the period of investigation as necessary. This extension may last up to an additional 30 days or longer, depending on the circumstances.
- iii **Action Taken:** If the claim is found to be valid, the Company may take the following actions:
 - a. Remove or disable access to the infringing material within 14 business days after the conclusion of the investigation.
 - b. Notify the individual or entity responsible for the infringement of the decision and the actions taken.
 - c. Implement additional corrective measures as necessary, including modifications to the Company's products, services, or platforms.
 - d. Take legal action, if required, to protect the Company's intellectual property rights.
- iv Furthermore, if the Company becomes aware of any intellectual property infringement by third parties, whether or not a formal complaint has been filed,

the Company reserves the right to take action to protect its intellectual property rights. This may include notifying the infringing third party, initiating corrective actions, or seeking legal remedies to address the infringement.

- v **Counter-Notice:** If the individual or entity responsible for the alleged infringement believes the claim is mistaken or that they have the right to use the material, they may submit a **counter-notice** within 14 business days of being notified of the actions taken.

The counter-notice must include:

- a. A detailed explanation of the reasons for non-infringement or authorization to use the material.
- b. Supporting documentation or evidence to substantiate their claim.
- c. Any other information as requested by Hishab

6. Handling Counter Notices

In cases where the Company receives counter-notices, the following process will be followed:

- i **Acknowledgment of Receipt:** The Company, within 10 business days, will acknowledge receipt of the counter-notice and inform both the counter-notifying party and the original complainant of the next steps.
- ii **Criteria for Evaluating Counter-Notices:** The Company will evaluate counter-notices based on the following criteria including but not limited to:
 - a. **Validity of the Counter-Notice:** Whether the counter-notice includes all required information, including a detailed explanation of the reasons for non-infringement or authorization to use the material.
 - b. **Supporting Evidence:** Whether the counter-notice is accompanied by sufficient evidence or documentation substantiating the counterclaim (e.g., licenses, permissions, or proof of ownership).
 - c. **Consistency with Applicable Laws:** Whether the counter-notice aligns with relevant intellectual property laws and regulations of Japan.
 - d. **Good Faith:** Assessment of whether the counter-notice appears to have been submitted in good faith.

- iii **Review Process:** The Company, within 15 business days, will review the counter-notice in detail, considering the above criteria. During this time, the original complainant may be contacted to provide additional information or clarification regarding their initial claim.
- iv **Decision on Counter-Notice:** If the counter-notice is found to be valid, the Company shall not object the party, sender of counter notice, to use the intellectual property. Alternatively, if the counter-notice is deemed invalid, the company shall take the necessary action including but not limited to seeking legal remedy.
- v **Notification to the Original Complainant:** The original complainant, within 10 business days after the decision, will be notified of the counter-notice outcome. Furthermore, if the complainant is not satisfied with the decision of the company, the complainant will be given the opportunity to object or seek legal remedies to resolve the dispute.
- vi **Legal Recourse:** If the original complainant objects to the decision of the company, they may file an objection with the Company or initiate legal action to resolve the dispute. Both parties will be encouraged to seek resolution in good faith or through arbitration if applicable.

7. Appeal and its Procedure

- i **Appeal Process for IPR Infringement Claims:** The Company recognizes the need for a fair and transparent process for resolving disputes related to intellectual property rights (IPR) infringement claims. If a party involved in an IPR infringement claim disagrees with the Company's decision, they may appeal the decision as per the policy of the Hishab.
- ii **Eligibility to Appeal:** Any individual, entity, or third party whose materials have been removed, disabled, or otherwise acted upon as a result of an IPR infringement decision made by the Company may submit an appeal. The original complainant may also file an appeal if they believe the Company's decision was incorrect.
- iii **Timeframe for filing an Appeal:** Appeals must be submitted in writing within 30 calendar days from the date of the Company's decision regarding the original claim or counter-notice of the company.
- iv **Procedure:**

- a. How to Submit an Appeal:** Appeals must be submitted to the Company's designated contact point for IPR claims, either by email or through a formal written letter to IPDocketing@hishab.co

The appeal must include the following information:

- A reference to the original claim or decision.
- Detailed reasons for disputing the decision.
- Supporting evidence or documentation to substantiate the appeal.

- b. Acknowledgement of Appeal:** The Company will acknowledge receipt of the appeal within 14 business days and provide an estimated timeline for resolution.

- c. Appeal Review Process:** The appeal will be reviewed by an independent review team or a designated senior official who was not involved in the original decision. The review process will include.

- Reevaluating the original claim and the evidence submitted.
- Considering the additional information or arguments presented in the appeal.
- Consulting legal advisors or external experts, if necessary.

- d. Decision on Appeal :** The Company aims to resolve appeals within 30 calendar days of receiving the appeal. If the review cannot be completed within this timeframe, the Company will notify the appellant and provide a revised timeline. Upon completing the review, the Company will issue a written decision, which may include:

- Upholding the original decision
- Reversing or modifying the original decision
- Taking further corrective actions if required

- v Finality of Decision:** The decision made at the conclusion of the appeal process will be final and binding. However, parties retain the right to pursue legal remedies outside of the Company's internal appeal process, as permitted under applicable laws.

vi Costs of Appeal: The Company does not charge a fee for submitting an appeal. However, parties are responsible for their own costs related to preparing and submitting the appeal, including legal representation or other expenses, if applicable.

vii Good Faith Requirement: Appeals must be submitted in good faith and should not be used as a tactic to delay resolution or cause unnecessary burden. The Company reserves the right to dismiss appeals deemed frivolous or malicious

This appeal process is intended to provide all parties with a fair opportunity to contest decisions and to ensure that the Company's actions regarding IPR infringement claims are consistent, transparent, and compliant with applicable laws.

8. Consequences of Repeated Infringement

If a user, customer, or third party repeatedly infringes on intellectual property rights, the Company may take further actions, including:

- i Terminating accounts or access to services, or
- ii Pursuing legal action for damages or other remedies under Japanese law.

9. Limitation of Liability

The Company cannot guarantee that all claims of IPR infringement will be resolved in favor of the complainant. The Company will, however, make a good faith effort to investigate and resolve each claim in accordance with Japanese law. The Company is not responsible for IPR infringement by third parties or external content accessible through our platforms.

10. Training and Awareness

The Company shall make best efforts to train employees and stakeholders about IPR to prevent infringement proactively.

11. Record Keeping

The Company maintains records of claims and counter-notices within one year.

12. Amendments to this Policy

The Company may update or modify this IPR Infringement Policy from time to time to reflect changes in law or best practices. Hishab reserves the right to amend, modify, or revise these clauses as necessary. Any changes, as far as practicable, will be notified through the following methods: Posting the revised policies on Hishab's website and

within the App; and sending a notification email to the last email address provided by you.

13. Governing Law

This policy is governed by the laws of Japan.

14. Miscellaneous

In the event that any provision of this Policy shall be invalid, illegal or otherwise unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby.

Hishab is committed to fostering an environment where innovation and intellectual property rights are respected and upheld. Thank you for helping us maintain the integrity of our platforms and services.

For any questions regarding this policy, please contact us at ipdocketing@hishab.co

This policy ensures compliance with Japanese laws on intellectual property and provides clear guidelines for handling infringement claims.